

AFRICAN ASSOCIATION OF MADISON, INC.

P.O. BOX 1016, Madison, WI 53701

[info@africanassociationofmadison.org](mailto:info@africanassociationofmadison.org) [www.africanassociationofmadison.org](http://www.africanassociationofmadison.org)



## AFRICA FEST 2025

Saturday, August 16, 2025, 10:00am – 10:00pm

McPike Park, 202 S. Ingersoll Street

Madison, WI 53703

### Craft Vendor Contract

Please Complete The Following Required Information:

<b>Company/Organization:</b>					
<b>Address:</b>					
<b>City/State/Zip:</b>					
<b>Contact Person:</b>					
<b>Email:</b>		<b>Phone:</b>			
Wisconsin Seller's Permit Number (15 digits starting with 456):				<b>Last 4 Digits of SSN:</b>	
<b>Typical Items To Be Sold:</b>					

This agreement is entered into and between African Association of Madison and Craft Vendor (hereinafter "Vendor").

#### **Fees and Payment:**

Vendor agrees to pay African Association of Madison a non-refundable registration fee of **\$250.00 (Two Hundred Fifty Dollars)** for sale of crafts at Africa Fest. African Association of Madison will not be selling tickets for vendor items, vendors are therefore allowed to transact directly with customers.

**Note: A Craft Vendor is not permitted to sell beverages or food items at Africa Fest.**

#### **Permits and Equipment:**

Vendor is responsible for obtaining necessary permits and licenses from the City of Madison City Clerk's Office in Room 103 of the City-County Building 210 Martin Luther King Jr. Blvd.

**Vendor is responsible for providing all their equipment, including tables, etc. to properly display their products for sale. No loud or amplified audio/music system is allowed.**

**Indemnification:**

Vendor agrees to provide the African Association of Madison a Certificate of Insurance to indemnify and hold harmless the African Association of Madison from any and all claims, losses or other liability resulting from: (1) The sale by the Vendor of its products or (2) Any act of negligence, or willful or malicious conduct on the part of the Vendor or any agent, employee, representative or volunteer of the Vendor. In the event of any claim against the African Association of Madison, Vendor shall defend and indemnify African Association of Madison against all claims, lawsuits, or damages whatsoever, including but not limited to legal fees or fines resulting from the aforementioned conduct by Vendor, its agents, employees, representative or volunteers.

**Hours of Sales:**

Vendor shall make all reasonable efforts to have available its products for sale between 10:00 AM through 10:00 PM. Vendor must be setup 30 minutes prior to opening AFRICA FEST. Vendor areas must be left clean at the conclusion of the festival.

**Act of God:**

In the event that AFRICA FEST is rendered impossible by reason or flood, earthquakes, storm, war or civil strife, industrial disturbance, strike, fire, lock-out, epidemic, or any other Acts of God, order or decree, rule or regulation of any Governmental Agency or for any reason of a similar or dissimilar nature beyond the control of the contracting parties, it is understood that this contract is null and void.

**Please Sign Contract:**

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Contractor (Craft Vendor) Signature & Date

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Sponsor (Africa Fest) Signature and Date

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- **Submit Signed Contract and Send Registration Fee Check by Monday, June 30, 2025.**
- **Make Registration Fee Check Payable to: "African Association of Madison" and send to:**

**AFRICA FEST  
African Association of Madison, Inc  
P.O. Box 1016  
Madison, WI 53701-1016**

**OR: Return form to: [info@AfricanAssociationOfMadison.org](mailto:info@AfricanAssociationOfMadison.org) and Pay securely using your Visa, Mastercard or any other form of credit/debit card via [PayPal.com](https://www.paypal.com) by clicking on the link: [Pay/Donate \(paypal.com\)](https://www.paypal.com) and select "Vendor Fees".**

*For Additional Information Contact: Ray Kumapayi 608-658-8264*